

## St. Patrick Academy Registration Agreement 2012-2013

Family Name \_\_\_\_\_

(Please READ and INITIAL each item)

1. \_\_\_\_\_ We agree to support and participate in school activities, Parent-Teacher conferences, Parent Club/Booster Club functions, and any other meetings called by the principal or her representatives.
2. \_\_\_\_\_ We understand that, as a Catholic school, primary importance is placed on the spiritual development of students. As the primary educators, we agree to go to church with our child(ren) on Sundays and holy days.
3. \_\_\_\_\_ We understand that St. Patrick Academy, as a Catholic education institution, has an obligation to cooperate with parents in the moral and spiritual education of their child. Therefore, in the same way, we have an obligation to support our principal, faculty, and staff in whatever measure is necessary to insure that this occurs. Continued failure to do so may be cause for dismissal.
4. \_\_\_\_\_ We understand that in the case of disciplinary matters that occur at school or at school related activities, our child(ren) will receive appropriate consequences that best suit the infraction. It is our responsibility to support the school in disciplinary measures. Continued failure to do so may be cause for dismissal.
5. \_\_\_\_\_ We understand that the principal reserves the right at all times, within the context of the rules and regulations of St. Patrick Academy and the Diocese of Sacramento to suspend or dismiss a student.
6. \_\_\_\_\_ We understand that a **non-refundable** registration fee of \$250.00 per student is due each year at the time of registration. Children will not be re-enrolled if all accounts are not current or if the registration fee(s) is not paid.
7. \_\_\_\_\_ We understand that if we register for the 2012-2013 school year by May 11<sup>th</sup>, 2012 we will be credited 5 parent hours (25 parent hours required). (This includes all paperwork completed and full payment of registration fees).
8. \_\_\_\_\_ We understand that upon dismissal or withdrawal of the student for any reason there will be a pro-rated refund of tuition or extension fees already received by the school.
9. \_\_\_\_\_ We understand that we are obligated to speak respectfully to the St. Patrick Academy teachers and staff members just as they are obligated to speak respectfully to us.
10. \_\_\_\_\_ We understand that the family roster is to be used only for school related business and may not be used for personal gain in any way.
11. \_\_\_\_\_ We understand that tuition and clubhouse fees (if applicable) are automatically debited from our bank account through the FACTS Tuition Management Company unless they are paid in full. We prefer the payment schedule checked below for our yearly tuition:

(Please check only ONE of the following payment options)

- A. \_\_\_\_\_ One annual payment due by September 28, 2012.  
(4% discount applied to full tuition only).
- B. \_\_\_\_\_ Ten monthly payments. The first payment being either  
July 1<sup>st</sup>, 5<sup>th</sup> or 20<sup>th</sup>, 2012 and the last being either April 1<sup>st</sup>, 5<sup>th</sup> or 20<sup>th</sup>, 2013.

- C. \_\_\_\_\_ Eleven monthly payments. (Not available to 8<sup>th</sup> grade parents.)  
The first payment being either July 1<sup>st</sup>, 5<sup>th</sup> or 20<sup>th</sup>, 2012 and the last being either May 1<sup>st</sup>, 5<sup>th</sup>, or 20<sup>th</sup>, 2013.
- D. \_\_\_\_\_ Twelve monthly payments. (Not available to 8<sup>th</sup> grade parents.) The first payment being either July 1<sup>st</sup>, 5<sup>th</sup> or 20<sup>th</sup>, 2012 and the last being either June 1<sup>st</sup>, 5<sup>th</sup> or 20<sup>th</sup>, 2013. We understand that by choosing this option that we will be responsible for paying registration and tuition during May 2013.
- E. \_\_\_\_\_ (For LATE REGISTRATION only)
- Date student entered: \_\_\_\_\_
  - Number of monthly payments: \_\_\_\_\_
  - Payment dates: \_\_\_\_\_
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12. \_\_\_\_\_ We understand that all families of St. Patrick Academy are expected to contribute a MINIMUM of 25 hours. Each family is responsible for tracking their own parent hours and turning them into the school office. Since every family shares in the substantial benefits from the proceeds of our Catholic school's family fundraising activities all must share equally in the labors necessary to assure their profitable operation. Failure to fulfill the 25 hour service minimum will result in a \$225 supplemental registration fee. Hours are counted from May 1, 2012 – April 30, 2013.

12a. \_\_\_\_\_ (For Late Registration Only)  
Number parent hours required \_\_\_\_\_

13. \_\_\_\_\_ We understand that we must bring in a total of \$225.00 in fundraising and/or cash by April 30, 2013. We prefer to reach our goal of \$225.00 by:

- A. \_\_\_\_\_ Submitting a check for \$225.00 along with this registration packet
- B. \_\_\_\_\_ Actively participating in the Parent Club and/fundraising activities offered at the school, and will complete our obligation of \$225.00 by April 30, 2013.
- C. \_\_\_\_\_ (For Late Registration Only)

Amount required: \$ \_\_\_\_\_ (due by April 30, 2013)

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14. \_\_\_\_\_ We understand that in the event of a dispute regarding payment of tuition, and legal proceedings begin, the prevailing party shall be awarded reasonable legal fees and costs.

15. \_\_\_\_\_ We understand that a counselor is on our school staff and that he/she may talk to our child(ren) as necessary. We, also, understand that we will be contacted in the event that a serious matter needs to be discussed with us.

16. \_\_\_\_\_ We grant permission to St. Patrick Academy to take photographs of our child(ren) for the school website and other publications for the purpose of displaying school activities, events and classroom participation. We also understand that first names only may be used when appropriate. If I choose not to have my child(ren) picture used for the school website and other publications, I will notify the school office in writing no later than August 31, 2012.

Mother/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Father/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**ST. PATRICK ACADEMY**  
**Registration Agreement Addendum**  
**Tuition policy**

**Family Name:** \_\_\_\_\_

**In the event that a student's tuition becomes delinquent past 60 days during the school year, it is required that the parent/ guardian immediately notifies the school principal to rectify the situation.**

**For families that are currently delinquent, the following policy will be implemented:**

**By December 1, prior to Christmas break, families must meet in person with the principal to discuss the following:**

- 1- determine a date in which tuition will be brought current**
- 2- In the event of extreme financial hardship, discuss a contract restructure that is agreeable by the administration of the school, for the remainder of the current year**
- 3- Written commitment to the terms of either an agreed upon payment plan and/ or new contract**
- 4- Family acknowledges that the student will not be able to register for the upcoming school year should the commitment not be fulfilled**
- 5- No student will be allowed to register for the upcoming school year if a family is delinquent on its tuition. The student will be placed on a waiting list and allowed to apply once all financial commitments are met for the previous year(s).**
- 6- In the event that a family shows little interest or intent to honor their tuition contract, the principal has the authority (under direction of the Executive Director and/ or ad hoc committee of the board) to expel the student from the school.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_